

SANDIS SIRMAIS

CONTACT

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EDUCATION

PROFESSIONAL BACHELOR'S DEGREE IN E- BUSINESS MANAGEMENT

University of Latvia, Faculty of
Business, Management and
Economics

2019 - 2023

GULBENE SECONDARY SCHOOL

2002 - 2019

SKILLS

HARD

HTML/CSS
JavaScript
Responsive Design
Version Control/GitHub
Testing/Debugging
Browser Developer Tools
WordPress Theme Development
Figma

SOFT

Problem-Solving
Attention to Detail
Time Management

OTHER INTERESTS

Gaming
Sports
Personal Development

SUMMARY

As a recent E-Business Management graduate from Latvian University, I'm actively pursuing roles in web development. I'm eager to learn and adapt, looking forward to managing, building, and improving various website projects. I'm committed to applying my foundational skills and knowledge to make meaningful contributions while growing and gaining expertise within this dynamic industry.

EXPERIENCE

WEBSITE BUILDER

FullMarketing, SIA Saules Piedzīvojums

2023 January - Present

- Managed website operations across various websites, ensuring optimal performance.
- Troubleshoot and resolved web-related issues across projects
- Utilized WordPress for building and customizing themes from designs, ensuring visual consistency across websites

ECOMMERCE COORDINATOR

UDENSPUDELE.LV, SIA HappyCard

2022 January - 2023 January

- Managing the day-to-day operations of an e-commerce website, including product listings, order fulfillment, and customer service
- SEO and website optimization (Google Search Console, GA4, HotJar)
- Offers and invoices for B2C and B2B clients

FRONT-END WEB DEVELOPER INTERNSHIP

Association "Trainee Academy", Riga

2021 February - 2021 June

- Learned front-end about new web development tools and standards
- Created a responsive dynamic WordPress website from a provided design in Figma

AGRICULTURAL AUXILIARY WORKER

SIA "ARKA", Gulbene

2018 June - 2018 August

- Collaborated within a team to assist in various agriculture operations, ensuring all tasks were completed efficiently and in a timely manner
- Made first steps in working environment